

Supplier documentation QASC Planning Tool	
	No.: 2-10019658
	Revision: A

QASC Planning Tool

Documentation for Voith Hydro suppliers

Rev.	Page	Description	Created by	Approved by	Date
-	All	Creation	Across	KHH	2018-11-30
Α	All	myVoith update	Deis	oberjoe	2020-08-04
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1 Advantages

The QASC Planning Tool is a web-based platform that offers many advantages in processing our inspections in the daily business.

With more transparency faster through the process.

- At any time, you can retrieve the inspection and documentation specifications for our orders.
- Plan your inspections and acceptance processes with us.
- Provide the documentation online immediately after execution for release.
- Check the supplied documentation at any time.

2 How to use

The QASC Planning Tool is currently rolled out, and is now available for almost all orders. These are identified at the executed ITP by the HIM (see also Figure 1).

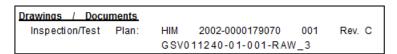


Figure 1: Note in the order

The inspection plan points out the usability of the QASC Planning Tool.



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Figure 2: Inspection plan

1/1



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3 Login

Login requires a user account. Please contact the Voith Hydro purchaser who is responsible for you. He or she will support you in obtaining "Name / User ID" and "Password" for the QASC Planning Tool. Use this user data to log on with the myVoith portal. *MyVoith can be reached at www.voith.com/myvoith*. Upon first access you must reset your password:

Welcome to MyVoith

The new Business Partner Platform.



To give you a better idea of what you can do on the MyVoith platform, we have summarized the most important facts and features on our website at: www.voith.com/myvoith

Figure 3: Change password upon intial log-on

Note

You have the possibility of logging in several users. Your mail address is leading.

- Personified address: john.doe@supplier.com or
- Central address: <u>info@supplier.com</u>



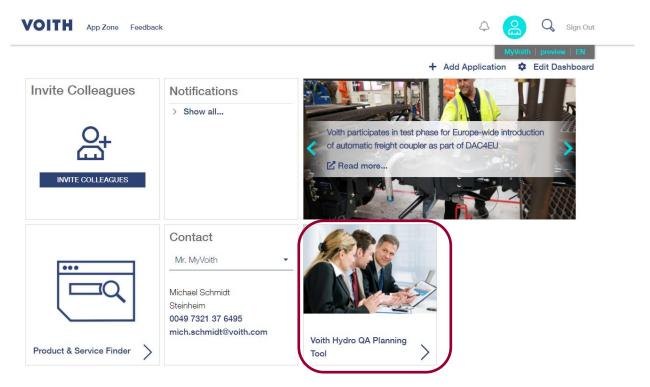


Figure 4: MyVoith overview - App selection

Note

Use the "Forgotten Password" link to request a new password if you lost your password. This will take you to the following input screen, where you can request a new password to be sent to your registered email address.

Select "Voith Hydro QASC Planning Tool" from the list of your available Voith applications (see Figure 4).

4 Filter functions

The QASC Planning Tool works on the basis of inspection lots. An inspection lot combines one or more inspection plans for a specific material/component in one order item.

To enable you to locate your inspection lot, QASC Planning Tool offers you filter pages at several points, as shown in Figure 5. Here you can filter with different specifications that are also listed on your order.



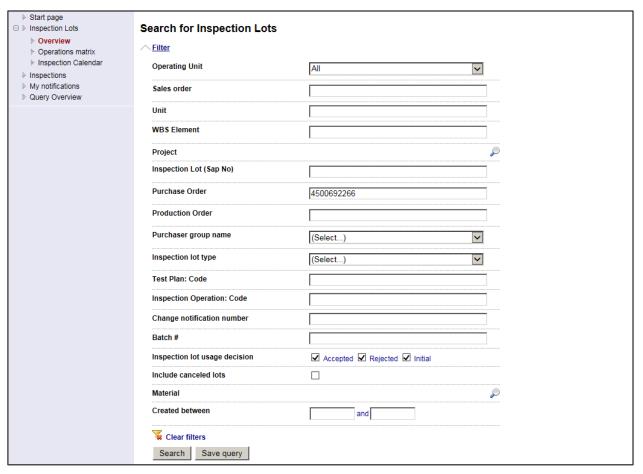


Figure 5: Filter in QASC

The result view shows the inspection lots that match your search criteria.

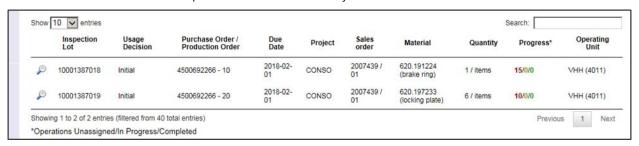


Figure 6: Typical result list



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5 Planning the inspections

The detailed view of an inspection lot (see Figure 7) shows next to the header data an overview of all inspection processes that are to be carried out. Depending on the defined proof item (column "Wit." in the ITP, see Figure 2), you can carry out and document the inspections on your own, or you must include a corresponding inspector.

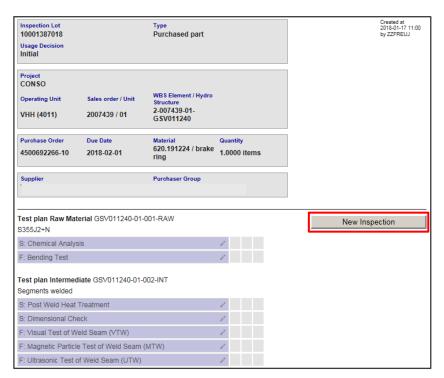


Figure 7: Inspection lot

Use the detailed view of the inspection lot to perform the planning in the QASC Planning Tool. Press the "New Inspection" button to create an inspection date and to allocate an expected inspection date (see Figure 8).



Figure 8: Inspection date



Next, drag the individual inspections from the ITPs (left side) with the mouse onto the individual scheduled dates at the right side, and drop them there (see Figure 9). These scheduled dates have the "Forecasted" (or "Planned value") status assigned. You can adjust them later on your own.

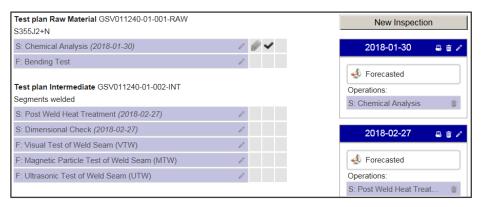


Figure 9: Supplier inspection dates planning

In accordance with the specifications in the Voith order (document "INSPECTION Guideline for quality"), Voith expects your invitation in time before the execution of the inspections. Change the status of the inspection date from "Forecasted" (planned value) to "Invited" (see Figure 10). To do this, click in the detailed view of the inspection lot on the pen icon immediately next to the date. Starting at the "Invited" status, Voith schedules internally the capacities of the Voith inspectors.

<u>Important</u>: Please ensure to also state the location of inspection and the contact person so that our quality department can inform you about the details of the inspection planning.

Note: The dates for inviting inspectors can be found in the document "INSPECTION Guideline for quality". The document "INSPECTION Guideline for quality" is a part of the order.

<u>Caution:</u> After you have set the status to "Invited", there is no more way of changing the date or resetting the status to "Forecasted". Only Voith can change the date afterwards. An agreement between Voith and yourself is absolutely necessary! To confirm the agreed final date for the inspections, Voith sets the status "Confirmed".

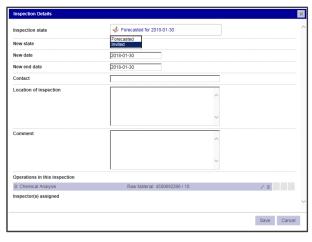


Figure 10: Inspection details



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6 Performing and documenting the inspections

6.1 Uploading documents

To append documents to inspection *operations* in the QASC Planning Tool, open the detailed view of the process (click on the pen icon behind the related operation ("Operations in this Inspection"), see Figure 10). Here (see Figure 11), acquire your results in five steps:

- 1. the good quantity in "quantity passed" Only with Witness S 2 2. the inspected quantity in "Quantity tested" Only with Witness S 3. Comments and additions Only with Witness S 3 4. Uploading / deleting the documents 4 For Witnesses until the examination was "reviewed" by Voith
 - 5. Setting the validation status



5 Only with Witness S

Figure 11: Inspection result and document upload



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i. <u>Upload documents to individual checks:</u>

Click on the topmost of the Browse/Search buttons and select the document from your hard disk (you may upload further documents if necessary).

This gives the inspection a paper clip in the overview (see Figure 13). It is subsequently checked by Voith and released if there a no objections.



Figure 12: Inspection result "Accepted"

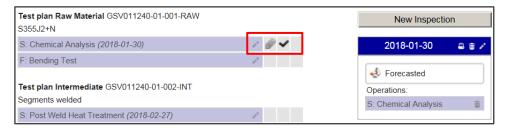


Figure 13: Validation status documents

ii. <u>Uploading a document to several inspections or inspection lots:</u>

If you have a document that is to be appended to or uploaded for several inspections of an inspection lot or for several inspections of several inspection lots (even across several purchase orders), you can use the <u>convenient "Multiple uploads" solution</u>. However, there is one limitation: With this option, you can process a maximum of 50 inspection lots at the same time.

If a document is valid for several inspections or tests, you can use the "Perform actions on multiple operations within these inspection lots" function to upload it and to allocate it to the appropriate inspection operations (see Figure 15).

This requires a different approach, which functions as follows (steps in the screenshots):

- 1. Perform the inspection lot search (see Figure 6)
- 2. Click on the targets "Perform actions on multiple operations..."
- 3. Select the inspection lots to which documents are to be uploaded
- 4. Select the "Attachments" tab
- 5. Upload the file(s)
- 6. Click on "Assign files to selected operations"



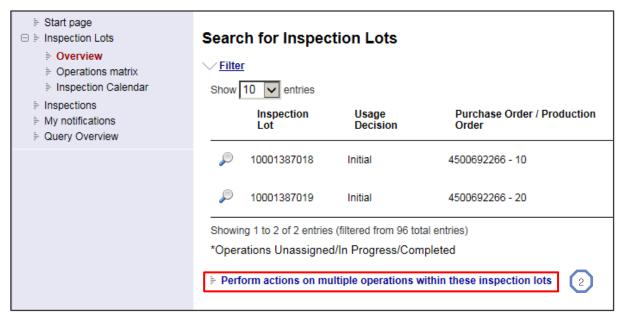


Figure 14: Bulk editing process

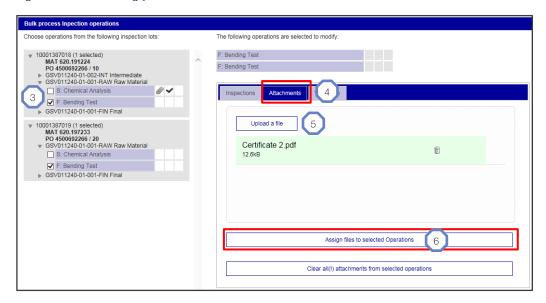


Figure 15: Uploading a document for several inspections

<u>Tip</u>: This function can also be used for scheduling inspections (inviting to several inspections or to several inspection lots). To do this, *one* inspection for *one* inspection lot must first be scheduled. Next as follows:

- 1. Click on the targets "Perform actions on multiple operations..."
- 2. Select the inspection lots to which documents are to be uploaded
- 3. Select the "Inspections" tab
- 4. Activate the checkbox at "Find by State" to "Invited"
- 5. Click on "Perform search"
- 6. Locate the inspection lot that you created previously



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7. Click on "Assign operations!"

All the selected inspections listed at the top of the screen have now already been added to the corresponding acceptance date.



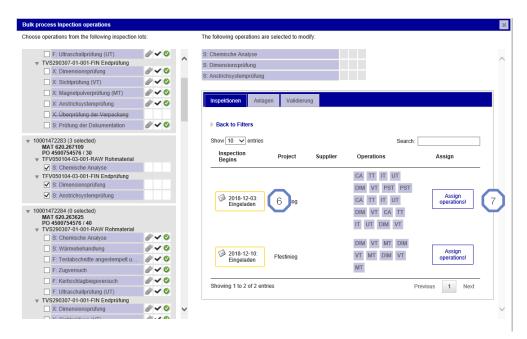


Figure 16: Scheduling several inspection dates

6.2 Naming documentation

deleted



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7 Other functions

There are other functions available in the QASC Planning Tool.



Figure 17: Other functions

7.1 Operations matrix

Use the process matrix to display an overview of all inspection processes of your order. In addition, you can search for features of the processes, such as inspection result, proof item (witness) or status of the inspection date. (see selection in Figure 18).



Figure 18: Operations matrix



From the inspection lot overview (see Figure 19) you can also jump into the detailed views of inspection lot, process, or inspection date.

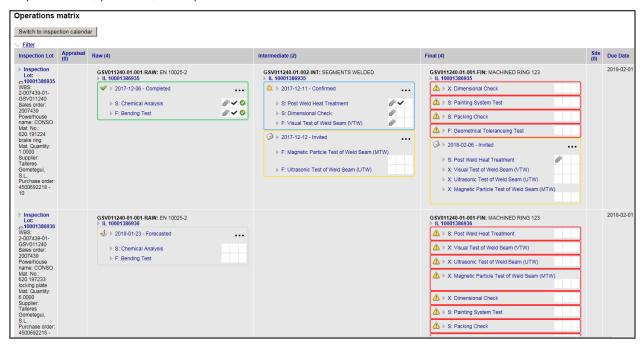


Figure 19: Inspection lot overview

7.2 Inspection calendar and inspection filter

The inspection calendar provides a convenient overview on all your inspections:



Figure 20: Inspection calendar



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The inspection filter can be used for data cleansing or follow-up for example:

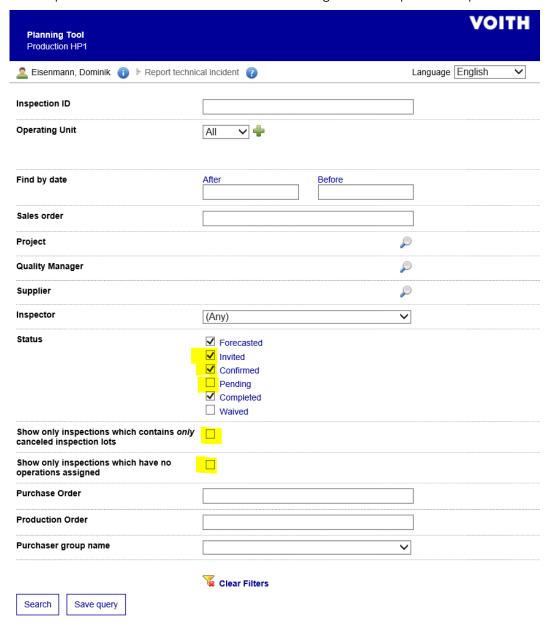


Figure 21: Inspection filter

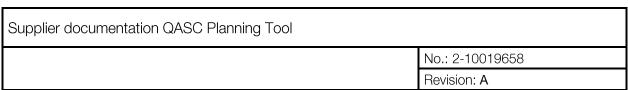
7.3 Saving standard searches

Each search can be saved via the Save Query button, and execute again later via the navigation item "Query Overview". Use this function to configure work lists.

For example:

All processes that have not yet an inspection result "Accepted" assigned.





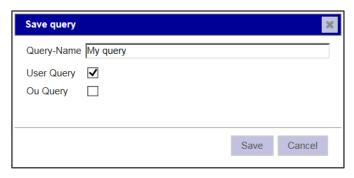
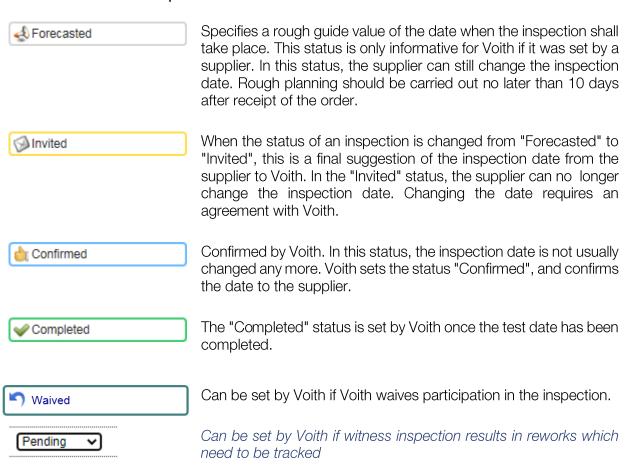


Figure 22: Save query

8 Legend

8.1 States of the inspection dates





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8.2 States of the inspection procedures

	Validation Initial. An action has not yet been carried out.
<i>i 6</i>	Document was appended.
/ W ~	Validation "Accepted", document attachment, acknowledgement of receipt by Voith, and rough overview inspection.
	Validation "Accepted", with document attachment, and reviewed by Voith.
<i>></i>	Validation "Rejected" – rework and re-inspection required if necessary Status only as note; an inspection lot must not be closed if individual processes have this status assigned.
· (4)	Validation "Partially Accepted" – partial rework and re-inspection required if necessary Status only as note; an inspection lot must not be closed if individual processes have this status assigned.

9 Support

If you have any queries or problems, please contact the purchaser who is responsible for you.

10 FAQ