

VOITH

VOITH PAPER FABRICS INDIA LIMITED

Registered Office: 113/114-A, Sector-24, Faridabad –121005, Haryana

CIN: L74899HR1968PLC004895

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NOTICE OF 54th ANNUAL GENERAL MEETING, REMOTE E-VOTING AND BOOK CLOSURE

Notice is hereby given that the 54th Annual General Meeting (**AGM**) of the Company will be held on **Friday, August 09, 2024 at 3:30 p.m. (IST)**, through Video Conference (“**VC**”) or Other Audio Visual Means (“**OAVM**”), at deemed venue, at Registered Office of the Company at 113/114-A, Sector-24, Faridabad – 121005, Haryana, to transact the businesses as set out in the Notice of AGM.

In Compliance with the requirements of applicable circulars issued by the Ministry of Corporate Affairs (“**MCA**”), Government of India and SEBI, Company has e-mailed the Notice of 54th AGM along with the Annual Report 2023/24, to those Members whose email addresses are registered with the Company/Depository Participant. **This year also the requirement of sending physical copies of the Annual Report has been dispensed with by the regulators, unless specifically requested by a shareholder.**

Members holding shares in physical form or in dematerialized form may cast their vote electronically on the Business Items, as set out in the Notice of AGM. Members, who have exercised their vote by Remote E-voting, may also attend the AGM but shall not be allowed to vote again at the meeting. However, Remote E-voting facility is optional and a member may cast the vote by E-voting while attending AGM through Video Conferencing (“**VC**”) or Other Audio Visual Means (“**OAVM**”).

Cut-off date for the purpose of E-voting is Friday, 02nd August, 2024 and a person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on cut-off date, shall only be entitled to avail the facility of Remote E-voting as well as E-voting during the AGM.

The Remote E-voting facility shall commence on Tuesday, 06th August, 2024 at 9:00 a.m. and shall end on Thursday, 08th August, 2024, 5:00 p.m. E-voting portal shall be blocked after the aforesaid date and time for voting. Once the vote is cast by a member on any resolution, the member shall not be allowed to change it subsequently.

Any person who acquires shares after dispatch of Notice of AGM and holding shares as on the cut-off date, may obtain the required login ID and password by sending a request at helpdesk.evoting@cdslindia.com.

The Notice of AGM is also available on the Company's website www.voithpaperfabricsindia.com and on CDSL's website www.evotingindia.com. In case of any queries or clarification relating to E-voting, members may refer the Frequently Asked Questions (“**FAQs**”) and E-voting manual available at www.evotingindia.com, under 'Help' section or write an email to helpdesk.evoting@cdslindia.com. In case of any grievance relating to E-voting facility, members may contact the Company via email at investorcare.vffa@voith.com.

Further, in pursuance of Section 91 of the Companies Act, 2013, It may be noted that the Register of Members and Share Transfer Books of the Company will remain closed from Saturday, 27th July, 2024 to Friday, 09th August, 2024 (both days inclusive) for determining the entitlement of shareholders to receive dividend for the year ended 31st March, 2024, if declared.

For Voith Paper Fabrics India Limited

Sd/-

C. S. Gugliani

Company Secretary

Membership No.: F4301

Date : 13th July, 2024

Place: Faridabad