

VOITH PAPER FABRICS INDIA LIMITED

Regd. Off.: 113/114-A, Sector-24, Faridabad-121005, Haryana

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Website: <http://www.voithpaperfabricsindia.com>; CIN: L74899HR1968PLC004895

NOTICE OF 48TH ANNUAL GENERAL MEETING, E-VOTING AND BOOK CLOSURE

Notice is hereby given that the 48th Annual General Meeting (AGM) of the Company will be held on Thursday, 5th July, 2018 at 3:30 p.m. at Hotel Radisson Blu Faridabad, Sector 20-B, Mathura Road, Faridabad – 121001, Haryana.

The Notice of 48th AGM and Annual Report for the year ended 31st March, 2018 has been sent to all the members electronically to the email id's registered with the Company/Depository Participant and the physical copy has been posted to other eligible members individually at their addresses registered with the company.

Members holding shares in physical form or in dematerialized form may cast their vote electronically on the Ordinary and Special Business, if any, as set out in the Notice. Members, who have exercised their right to vote by e-voting, may also attend the meeting but shall not be allowed to vote again at the meeting. However, remote e-voting facility is optional and a member may physically vote at the AGM by poll.

Cut-off date for the purpose of e-voting is Friday, 29th June, 2018 and a person, whose name is recorded in the register of members or in the register of beneficial owners maintained by depositories as on cut-off date, shall only be entitled to avail the facility of remote e-voting as well as voting at the AGM.

The remote e-voting facility shall commence on Monday, 2nd July, 2018 at 9:00 a.m. and shall end on Wednesday, 4th July, 2018 at 5:00 p.m. E-voting portal shall be blocked after the aforesaid date and time for voting. Once the vote is cast by the member on any resolution, the member shall not be allowed to change it subsequently.

Any person who acquires shares after dispatch of the Notice of AGM and holding shares as on the cut-off date may obtain the login ID and password by sending a request at helpdesk.evoting@cdslindia.com.

The Notice of AGM is also available on the company's website www.voithpaperfabricsindia.com and on CDSL's website www.evotingindia.com. In case of any queries relating to e-voting, members may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com. In case of any grievance relating to e-voting facility, members may contact Mr. C. S. Gugliani, the Company Secretary at the Registered Office of the Company or may write to him at investorcare.vffa@voith.com.

Further, in pursuance of Section 91 of the Companies Act, 2013, it may be noted that the Register of Members and Share transfer books of the company will remain closed from Saturday, 23rd June, 2018 to Thursday, 5th July, 2018 (both days inclusive) for determining the entitlement of shareholders to receive dividend for the year ended 31st March, 2018, if declared.

for **Voith Paper Fabrics India Limited**

Sd/-

C.S. Gugliani

Company Secretary

Membership No.: F-4301

Date : 6th June, 2018

Place : Faridabad